

# DIRECT DEPOSIT AUTHORIZATION

I authorize General Parts and the institution(s) listed below to initiate electronic credit entries to the account(s) indicated below. In the unlikely event of an error, I authorize correcting entries to my account(s). This authority will remain in effect until I have canceled in writing.

**Please attach a voided check or a print out from your bank** for checking accounts. If the funds go into a savings account or a credit union, please call and ask for their **"Transit Routing Number."**

The amount to be deposited in each account must be a dollar amount of your net pay, not a percent. For Example, you could have \$50 deposited into one account and the balance would default into the other account. You can deposit your pay directly into a maximum of two accounts. You can deposit into two checking accounts, or two savings accounts, or a checking and a savings.

## ACCOUNT #1

Bank Name \_\_\_\_\_  
Bank Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Checking Account # \_\_\_\_\_ Amount of Net Pay \$ \_\_\_\_\_  
Savings Account # \_\_\_\_\_ Amount of Net Pay \$ \_\_\_\_\_

*\*\*If you are unsure of the following information, leave blank and attach a voided check or direct deposit information from your bank or credit union.*

Transit Routing Number \_\_\_\_\_

## ACCOUNT #2

Bank Name \_\_\_\_\_  
Bank Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Checking Account # \_\_\_\_\_ Amount of Net Pay \$ \_\_\_\_\_  
Savings Account # \_\_\_\_\_ Amount of Net Pay \$ \_\_\_\_\_

*\*\*If you are unsure of the following information, leave blank and attach a voided check or direct deposit information from your bank or credit union.*

Transit Routing Number \_\_\_\_\_

## ACCOUNT #3

Bank Name \_\_\_\_\_  
Bank Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Checking Account # \_\_\_\_\_ Amount of Net Pay \$ \_\_\_\_\_  
Savings Account # \_\_\_\_\_ Amount of Net Pay \$ \_\_\_\_\_

*\*\*If you are unsure of the following information, leave blank and attach a voided check or direct deposit information from your bank or credit union.*

Transit Routing Number \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Employee Name \_\_\_\_\_